

MEMORANDUM FOR: Chief, Classification Review Division
FROM: Chief, CRD/Operations Branch
SUBJECT: Status Report on the Classification
Review of the OSS Collection

1. The OSS permanent records collection originally totalled 3,308 cu ft of records. The classification review of these records, to prepare them for accessioning to NARS, began in January 1979. *As of 30 June 1980,* ~~xxxxxx~~ the OSS Review Team, originally 15 reviewers recently reduced to 13, has reviewed a total of 1,209 cu ft or 36% of the total. Of the 1,209 cu ft reviewed, 85 cu ft or 7.03% have been withheld from declassification. Since the Team ~~has~~ reviewed just over one-third of the collection in 18 months one might assume that, all things being equal, they could complete the other two-thirds in just under three years. In fact however, the average monthly productivity has increased from 45.8 cu ft during the period January-June 1979 to 93.6 cu ft during the period January-June 1980. It appears that the Team has now hit its stride and will continue to produce at the present rate but this doubling of the monthly rate does not necessarily mean that they will complete the review in half the three years cold statistics would indicate. Some reservations must be kept in mind. They could run into a disproportionately high percentage of material ~~which~~ *and these are only* which is time consuming to review, or additional permanent OSS records may be found, ~~two~~ *two* of the variables difficult to predict at this time.

2. Based on the above calculations and comments, we estimate that the Team will complete the OSS review by mid-1982 particularly if the team strength is rebuilt to 15 members.

3. The OSS Review Team has normally consisted of 15 members working as independent contractors on this unique collection of records. As such they get the job done at less expense to the U.S. Government on a per-man basis than if staff officers were used. Each team member receives a flat \$11,750 per year except the two original OSS reviewers with longest experience *They work 20 hours per week.* who each receive \$12,750 per year. *^* All the Team members have extensive intelligence experience, some including service in the OSS, and some members have been reviewing OSS material since 1972. They have received rather extensive training in the review process. *Approved For Release 2002/01/25 : CIA-RDP93B01194R001200130005-0*

guidelines, which ~~information~~ requires continued protection. They have also been familiarized with DO perspectives and requirements through numerous meetings with DO/IMS personnel. Today, the OSS Review Team represents the most cost effective, effecient, and secure instrument available to conduct the classification review of the OSS permanent records collection.

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